

Smoking, Alcohol and the Misuse of Drugs and Substances Policy

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1. The Policy

- 1.1. This policy applies to the schools and boarding houses of the Stephen Perse Foundation (the **School**).
- 1.2. The School recognises the risks to health as well as the legal and social issues that may arise from drug misuse, the abuse of alcohol, vaping and smoking (and also passive smoking).
- 1.3. This policy takes into account:
 - 1.3.1. the school's duty of care to its pupils to promote health education, social awareness, concern for others and good standards of behaviour;
 - 1.3.2. the School's commitment to safeguard and promote the welfare of children who are pupils at the School; all staff, Governors and volunteers are expected to share this commitment;
 - 1.3.3. Legislation relating to drugs, alcohol, vaping and smoking.
- 1.4. This is a whole school policy and should be read in conjunction with the following other school policies:
 - Safeguarding and Child Protection Policy
 - Behaviour, Rewards and Sanctions Policy
 - Expulsion and Requirement to Leave: Review Procedures
 - Medicines policy (which sets out the School's policy on the possession and use of controlled drugs which have been prescribed to a student as medication)
 - School Rules and Codes of Conduct

2. Scope

- 2.1. This policy relates to possession, supply and/or use/consumption of Alcohol, Drugs and Substances (see definitions below) and to the use of Tobacco (see definition below). It applies to all students, irrespective of their age although it is acknowledged that it will be most relevant to students in the Stephen Perse Cambridge Senior School and Sixth Form.
- 2.2. This policy applies to all students and at all times when a student is:
 - a) In or at school
 - b) Representing the School or wearing School uniform
 - c) Travelling to or from School
 - d) On School-organised trips
 - e) Associated with the School at any time
- 2.3. This policy will also apply, in appropriate circumstances, to the conduct of students outside of the above circumstances, for example at weekends, half term and in the holidays, if in the opinion of the School, the conduct concerned impacts or may impact upon the student's conduct at the School, the reputation of the School or where the conduct in question affects the welfare of a member or members of the School community or a member of the public. The procedures and sanctions may be adapted as appropriate to meet the policy aims and the circumstances of each case. Certain procedures can only be carried out during term time.

2.4. Definitions

- 2.4.1. **Alcohol:** means intoxicating liquor of all descriptions (including beer, cider, wine and spirits).
- 2.4.2. **Drugs and Substances:** means controlled drugs, psychoactive substances known as "legal Highs", "legal" drugs (including but not limited to ketamine, khat and alkyl nitrates) and those drugs and substances (including prescription drugs) which can be obtained from a shop or online source, performance enhancing drugs, anabolic steroids, glue and other substances possessed, used and or supplied in each case for purposes of misuse. These terms also include substances intended to resemble drugs and/or the paraphernalia of drugs such as (but not limited to) any equipment, product or accessory intended or modified for making, using or concealing drugs.
- 2.4.3. **Tobacco:** means any tobacco-related product and/or paraphernalia, including cigarettes, cigars and pipes and any other smoking-related products such as tobacco and cigarette papers.
- 2.4.4. **Smoking:** means smoking tobacco or anything containing tobacco, or smoking any other substance in a form in which it could be smoked. For the purpose of this policy, Smoking also refers to the smoking or vaping of e-cigarettes, cig-a-likes, or electronic vaporisers.
- 2.4.5. **Possession:** means any item over which the student has or appears to have control, including clothing, desks, lockers, bags and accommodation (e.g. boarding room).
- 2.4.6. **Supply:** means providing or sharing (whether or not for money or something else) or facilitating supply, for example sale, exchange or sharing. It also includes promoting or advertising supply.
- 2.4.7. **Use:** means taking or consuming alcohol, tobacco, drugs or substances.
- 2.4.8. **Biological sample:** means a sample of breath, saliva, hair or urine (as appropriate) provided by a student in accordance with the procedures set out in this policy.
- 2.4.9. **Smoke Free Policy:** The School is a public place; smoking is therefore illegal for everyone, including staff and visitors. The School operates a smoke free policy within its premises, grounds and vehicles. The total smoking ban applies to the whole School community including students, employees, parents/carers, visitors, members of the public and others working in or using the School's premises, grounds or vehicles.

3. Policy aims

3.1. The central aims of this policy are:

- to promote safety, welfare and good physical and mental health;
- to promote a mature and moderate approach to the use of Alcohol;
- to reduce the risk of Alcohol-induced misconduct in the School;
- to prevent smoking on the School's premises, grounds and vehicles;
- to promote the School's zero tolerance approach to students possessing, supplying or using Drugs and Substances on site or among our School community;
- to discourage the use of Drugs and Substances through education, pastoral care and through a disciplinary framework which treats the supply, possession and use of Drugs and Substances by its students as serious breaches of the Behaviour, Rewards and Sanctions Policy; and

- to ensure compliance with criminal law under which it is an offence for any person to possess, use, supply or sell controlled Drugs or for the School to allow its equipment or premises to be used for those purposes.

3.2. This policy does not seek to prevent students taking medication that has been prescribed by their doctor for their medical condition during the school day. Please see the Medicines Policy and Supporting Students with Medical Conditions Policy.

4. Implementation of this Policy

4.1. **Education:** We educate students to understand the effects of and risks associated with Alcohol, Tobacco and Drugs and Substances in relation to their short-term and long-term health and well-being and the law in an age-appropriate way. Students are taught that the illegal use of alcohol and/or illegal drugs is a clear and serious breach of the School's rules which would be very likely to lead to their expulsion or being required to leave the School. They are further made aware that involvement in such behaviour is, or may be, a criminal offence and that it will also be harmful to their health, integrity, independence, opportunities and careers, and will damage the society in which they live. We educate by means of an age-appropriate Personal, Social Health and Economic Education (PSHEE) programme, that includes the identification, physiological and psychological effects, and classification of 'legal' and illegal drugs and exploring the effect of the use of Tobacco, Alcohol and Drugs and Substances on those around the user. We invite external visitors to speak on the subject as part of the 11-18 PSHEE programme.

4.2. Junior Schools

4.2.1. Our PSHEE spiral curriculum incorporates Healthy and Safer Lifestyles units across all phases—Phase 1 (Years 1–2), Phase 2 (Years 3–4), and Phase 3 (Years 5–6). These topics are revisited regularly with age-appropriate content to reinforce and build on students' understanding throughout their time in the Junior Schools.

4.2.2. In Years 1 and 2 of the PSHEE curriculum, children learn about different substances that can enter the body, including medicines and household items, how they work, and who is responsible for their use. They also explore safety around these substances, the role of healthcare professionals, and begin to understand the concept of persuasion and how to recognise it.

4.2.3. In Years 3 and 4, pupils deepen their understanding of different types of drugs, including how they enter the body and their effects. They also learn about medicine safety and storage, the purpose of immunisations, and begin exploring attitudes towards legal recreational drugs like alcohol and nicotine, including reasons why some people may use or misuse them.

4.2.4. In Years 5 and 6, pupils learn about different categories of drugs—including medicines, legal recreational, and illegal substances—and their impact on health. They explore the role of medicines and immunisations, while developing a deeper understanding of the effects, risks, and consequences associated with alcohol, nicotine, and tobacco use.

4.2.5. Students will also cover key content in relation to drug and alcohol consumption within the Key Stage 2 science curriculum and relevant assembly topics.

4.3. Senior School and Sixth Form

4.3.1. At the Senior School, alcohol, smoking and drug use are the focus of an off-timetable PSHEE session in Year 8, during which they learn about the effects of alcohol on short and long term

health, and about a range of different drugs and their effects, risks, and legal status. Pupils also learn about vaping, its addictive nature and the lack of research about its long term health impact.

- 4.3.2. In Year 10, pupils spend around half a term focusing on a module about drugs. This covers more detail about health impacts and the legal status of drugs, including the long term impact of having a drug-related conviction. Pupils reflect on risk, and how to mitigate risks if they are in situations where others are drinking or taking drugs, for example learning basic first aid. They discuss how to navigate peer pressure, and how drug and alcohol use can affect relationships as well as the ability to give consent to sexual activity. The unit usually culminates in a visit by an expert speaker.
- 4.3.3. At the Sixth Form, in Year 12 pupils usually hear a talk from a guest speaker and/or engage in a tutor-led session with a focus on drugs, and in particular how to stay safe at parties and university.
- 4.3.4. Additional PSHEE education about related issues is also delivered in a more ad hoc fashion by Heads of Year and tutors in any year group if deemed appropriate and necessary, for example, if several pupils in a year group are believed to be using vapes.
- 4.4. **Pastoral care:** At an age-appropriate level, we encourage students to discuss any concerns or anxieties they may have about the use of Tobacco, Alcohol, Drugs and/or Substances with a member of staff. The School is committed to safeguarding and promoting the welfare of its students and may override any duty of confidentiality owed to a student in circumstances where their safety or wellbeing is at risk. Information may, as appropriate, be shared with the Principal, the relevant Head of School, the Head of Boarding, boarding staff, the Designated Safeguarding Lead (DSL) or a Deputy Designated Safeguarding Lead (DDSL), a member of the relevant Senior Leadership Team, Heads of Year and/or the student's Tutor.
- 4.5. If discussions raise child protection issues, these will be dealt with in accordance with the School's Safeguarding and Child Protection Policy.
- 4.6. Students who proactively disclose substance use, addiction, or related concerns, whether for themselves or for a peer, in a genuine attempt to seek support or safeguard health, will not face disciplinary sanctions as a result of their disclosure. This approach is intended to encourage students to seek help without fear of punishment, enabling them to access the necessary support.
- 4.7. However, this exemption from disciplinary action applies only where the disclosure is made in good faith and does not involve other breaches of school policies (e.g., distribution of Drugs and/or Substances or other serious misconduct). The priority in instances where disclosures are made in this spirit will be the student's welfare, and appropriate support will be provided.
- 4.8. Matters brought to the attention of a staff member or into counselling that are not made in a spirit of seeking support or safeguarding wellbeing may still be subject to disciplinary measures. In general, a student who contravenes this policy without seeking help should expect to face disciplinary sanctions.
- 4.9. **Parents:** If Parent/s or carer/s attending School premises appear to be under the influence of Drugs or Substances or Alcohol, they will be asked to leave and the member of staff making the request should refer the matter to the DSL or in their absence, one of the DDSLs. If a member of staff suspects that a parent/carer has driven or will drive whilst under the influence of Drugs, Substances or Alcohol, the member of staff should report the matter to the

DSL/DDSL or a member of the senior leadership team who may telephone the police. If the DSL/DDSL reasonably believes that a student or other child is at immediate risk of harm from a parent/carer who is under the influence of Alcohol or Drugs or Substances, the student/child will not be released into the care of the parent/carer and the School's child protection procedures will be followed.

4.10. **School Rules:** It is forbidden for any student to:

- smoke inside any School building, grounds or vehicles, or in the immediate vicinity thereof. Smoking is also prohibited at the Latham Road sports field and the nature reserve;
- be in possession of tobacco, nicotine and nicotine substances, e-liquids, electronic cigarettes, cig-a-likes and vaping devices while in the care of the School or supplying these items to other students;
- possess, use or supply Drugs and Substances;
- consume Alcohol during the school day or while in the care of the School, whether on or off the School premises. There are a small number of formal events organised and supervised by the School where Sixth Form students may drink alcohol, with the consent of their parents, on a limited basis.
- bring Alcohol onto School premises or be in unsupervised possession of Alcohol or obtain or supply Alcohol to another, or be impaired by Alcohol while on School premises or in the care of the School;
- bring the School into disrepute for any reason associated with Tobacco, Alcohol, Drugs or Substances.

5. Investigation

- 5.1. The School has the right (without creating an obligation) to investigate any complaint, report, rumour or observation of student behaviour in relation to involvement with Tobacco, Alcohol, Drugs and Substances.
- 5.2. Any investigation will be carried out in accordance with the procedures set out in Annex 4 of the Behaviour, Rewards and Sanctions policy.
- 5.3. If the findings of the investigation support the complaint, report, rumour or observation of student behaviour, a disciplinary meeting will usually be held, in accordance with the procedures set out in Annex 4 of the School's Behaviour, Rewards and Sanctions Policy. Sanctions which may be applied under this policy are set out under paragraph 9 below.
- 5.4. If the investigation raises child protection issues, these will be dealt with in accordance with the School's Safeguarding and Child Protection Policy.

6. Searches for Tobacco, Alcohol, Drugs and Substances

- 6.1. Searches for Tobacco, Alcohol, Drugs and Substances will be carried out in accordance with the School's Searching and Retention and Disposal of Confiscated Items Policy.
- 6.2. School staff can search a student for Tobacco, Alcohol, Drugs and/or Substances if they agree. The member of staff should ensure the student understands the reason for the search and how it will be conducted so that their agreement is informed.
- 6.3. When exercising their powers, consideration will be given to the age and needs of the student being searched, including the individual needs or learning difficulties of students with Special

Educational Needs (SEN) and making reasonable adjustments that may be required where a student has a disability.

- 6.4. If a student refuses to co-operate with a search, school staff should assess whether it is appropriate to use reasonable force to conduct a search without their co-operation and in accordance with the School's Searching and Retention and Disposal of Confiscated Items Policy.
- 6.5. The School will retain, dispose of or destroy tobacco and smoking equipment and alcohol.
- 6.6. Controlled Drugs, or substances suspected to be controlled Drugs, will be treated as per the 'Police involvement' section below.

7. Police involvement

- 7.1. The School may decide to request the involvement of the police from the outset. The School must notify the police and/or relevant agencies of actual or alleged criminal activity.
- 7.2. If the School suspects that a criminal offence has taken place in relation to the possession, use or supply of Drugs or Substances, then consideration will be given to reporting this to the police and the relevant local authority.
- 7.3. The Designated Safeguarding Lead will take a lead role in all cases where a student is detained and questioned by the police, to ensure that the student is supported by an appropriate adult in line with PACE Code C (Code of Practice for the detention, treatment and questioning of persons by Police Officers). The role of the appropriate adult is to:
 - support, advise and assist the student when they are given or asked to provide information or to participate in any procedure;
 - observe whether the police are acting properly and fairly to respect the student's rights and entitlements, and inform an officer of the rank of inspector or above if they consider that they are not;
 - assist the student to communicate with the police whilst respecting their right to say nothing unless they want to; and
 - help the student to understand their rights and ensure that those rights are protected and respected.
- 7.4. If the police suspect that a student possesses or has stored Drugs, Substances or related paraphernalia, the police may elect to investigate using their own procedures or may pass the matter back to the School to investigate.
- 7.5. If the School seizes a controlled drug, it must deliver the drug to the police as soon as reasonably practicable, or dispose of it if it believes there is good reason to do so in accordance with statutory guidance. Substances suspected to be controlled drugs will be dealt with in the same manner.
- 7.6. Other Substances, considered to be harmful or detrimental to good order and discipline will be confiscated. The relevant Head of School and in boarding, the Head of Boarding, will take account of all relevant circumstances and use their professional judgement to determine whether they can safely dispose of the seized Substance.

8. Testing for Alcohol

- 8.1. Where a student is found to be, or suspected of being, under the influence of alcohol, they may be asked to undergo a breathalyser test using a product approved by the School and suitable for the purpose of testing for the presence, or otherwise, of alcohol, as part of an investigation and to inform risk assessment and management of the situation. Please see paragraph 10 below regarding consent to testing.
- 8.2. Grounds for suspicion may arise following receipt of information or a complaint, or because of a student's conduct or demeanour. .
- 8.3. Any student suspected of being under the influence of alcohol must be kept safe and supervised - their welfare and safety should be the first priority for staff. Parents/Carers will be informed, unless for safeguarding reasons this is not in the best interests of the student.
- 8.4. Details of the procedure to be followed are set out at Annex 1 below.

9. Testing for Drugs and Substances

- 9.1. A student reasonably suspected of unauthorised involvement with Drugs or Substances may be asked to give, under appropriate staff supervision, a biological sample for analysis in accordance with standard good practice, using a product or service approved by the School and suitable for the purpose of testing for the presence, or otherwise, of drugs or substances, as part of an investigation and to inform risk assessment and management of the situation. Please see paragraph 10 below regarding consent to testing.
- 9.2. A student who has accepted an offer of a supportive regime of random drug testing (see paragraph 10.6 below) may be asked to give, under appropriate staff supervision, a biological sample for analysis in accordance with the procedures set out in Annex 2 of this policy.

10. Consent to testing

- 10.1. The relevant consent to a test is that of the student rather than their parent(s) provided that they are of sufficient maturity and understanding and give their informed, signed consent in writing. Where a student is not deemed to have sufficient maturity or understanding or to be fit to give informed consent themselves, then written, signed consent will be sought from a parent, guardian or education guardian (which can be provided by email).
- 10.2. Students in Year 9 and above are generally considered by the School to be of sufficient maturity or understanding to provide consent. However, the Head or senior supervising member of staff will consider additional factors such as influence of Alcohol, Drugs or Substances or any special needs the student may have to determine whether or not the student is able to provide this consent and may request the additional opinion of the School Nurse/Matron if required.
- 10.3. In the case of an investigation, reasonable endeavours will be made, before a biological sample is taken, to notify a parent, guardian or education guardian of the requirement for a biological sample and the reasons for that requirement.

11. Sanctions

- 11.1. Where a student breaches any of the school rules set out in this policy, the relevant Head of School or Head of Boarding (as appropriate) may apply any sanction which is appropriate and proportionate to the breach in accordance with the School's Behaviour, Rewards and Sanctions Policy.
- 11.2. Students and parents should be aware that:
- 11.2.1. For a serious breach, or persistent breaches in relation to smoking, Drugs or Substances or alcohol, a student may be expelled or required to leave the School.
- 11.2.2. Any student in possession of or supplying Drugs or Substances, or otherwise committing a criminal offence, should expect to be expelled or required to leave the School, even if they are about to sit public examinations.
- 11.3. It is also important for the student to gain access to support. Use of Drugs or Substances can be a symptom of other problems. The School will work with parents and the student to access services to support them and keep them safe.
- 11.4. The factors that will be taken into account when deciding on the appropriate sanction to impose will include, but are not limited to:
- 11.4.1. the seriousness of the misconduct and any aggravating or mitigating factors, including but not limited to:
- (i) the class or nature, and quantity, of the Alcohol, Drugs or Substances concerned;
 - (ii) whether or not the misconduct: included possession, supply, spiking, paying money or trading sexual favours;
 - (iii) whether the misconduct took place on or off school premises;
 - (iv) whether or not the misconduct involved other students.
- 11.4.2. an assessment of ongoing risk to the safety or welfare of the student or to other students arising from the misconduct;
- 11.4.3. any evidence of honesty, and/or cooperation (or otherwise) in the investigation;
- 11.4.4. any evidence of contrition or reparation shown by the student; and
- 11.4.5. the student's previous disciplinary record.
- 11.5. The presence or absence of any or all of the above factors does not guarantee that a sanction will necessarily be reduced below expulsion or a requirement to leave the School. Each case will be assessed carefully and individually, with the final decision reflecting the specific circumstances and the best interests of the School community as a whole.
- 11.6. Alternatively or additionally, an alcohol or drugs testing programme may be offered. In exceptional circumstances the student may be offered a Supportive Regime of random drugs testing in accordance with Annex 3. The Principal is not required to offer such a Regime.

12. Reviews

- 12.1. Parents are entitled to ask for a Review by the Governors of a decision:

- 12.1.1. to expel or to require the student to leave the School for disciplinary reasons;
 - 12.1.2. where the student is excluded from the School for 11 working days or more; or
 - 12.1.3. where exclusion would result in the student missing a public examination.
- 12.2. There will be no right to a Governors' review of other sanctions.
- 12.3. A student or their parents may ask for a Review by the Principal of a decision to suspend a student or to exclude them for a fixed period of less than 11 working days.
- 12.4. Please see the School's Behaviour Rewards and Sanctions Policy, available on the School's website, and the Permanent Exclusion and Removal: Review Procedure, which is available on request, for further information about requesting a Review and the detail of the procedure.

13. Review and monitoring

- 13.1. This policy will be reviewed:
- following any serious incident involving students and Tobacco, Alcohol, Drugs and Substances;
 - following the issue of any new guidance from the Department for Education (DfE) or Police;
 - in any event, annually.
- 13.2. The review will be carried out by the policy owner and reviewed by the Heads of Schools who will also evaluate the effectiveness of education on these matters in the School. The Governing Body will authorise any necessary amendments.

14. Related Policies

- Behaviour, Rewards and Sanctions Policy
- Medicines Policy
- Physical Intervention (Positive Handling) Policy
- Safeguarding and Child Protection Policy
- Searching and Retention and Disposal of Confiscated Items Policy
- Supporting Pupils with Medical Conditions Policy
- Permanent Exclusion and Removal: Review Procedure

Version Control

Date of adoption of this policy	6 May 2025
Date of last review of this policy	May 2025
Date for next review of this policy	Spring Term 2026
Policy owner	Head 11-18
Authorised by	Governing Body

Annex 1 - Testing for alcohol

1. **Conduct of test:** The Principal will authorise a member of staff at the time of the incident to administer the breathalyser test. Another member of staff will be present to witness the test.
2. **Informed consent:** The member of staff authorised to conduct the test will seek the student's written, signed consent to the test. The relevant consent to a breathalyser test is that of the student, provided they are of sufficient maturity and understanding. Where a student is not deemed to have sufficient maturity or understanding or to be fit to give informed consent themselves, then written, signed consent will be sought from a parent, guardian or educational guardian. In any event, the School will endeavour to inform a parent, guardian or educational guardian of the need and reasons for conducting the test before the test is taken.
3. **Refusal:** If a student refuses to give consent to be tested, they will be asked to say why they have refused. The School will be entitled to draw inferences from the student's response and general demeanour.
4. **Result:** The result of the test will be communicated to the parent/s /carer/s of the student involved as soon as possible. The School may treat a positive test, although not infallible, as evidence that the student has consumed alcohol. The disciplinary procedures set out in the School's Behaviour Rewards and Sanctions Policy will be followed.
5. **Record keeping**
 - 5.1. A written record will be kept when a student is asked to take a test, signed consent will be obtained from the student (subject to having sufficient maturity and understanding) or, where required, a parent, guardian or education guardian in accordance with paragraph 10 of this policy above, and the outcome of the test will be recorded.
 - 5.2. The outcome of the test, whether positive or negative, will not form part of the student's permanent medical record. Records of negative tests will be removed after 12 months and records of positive tests will be removed after 24 months.

Annex 2

1. Testing for drugs and / or other substances

- 1.1. If, outside the context of confidential counselling, there is reason to suspect that a student is under the influence of a Drug or Substance or has recently used a Drug or Substance, the Principal will authorise a screening test to be administered.
- 1.2. **Informed consent:** The member of staff authorised to conduct the test will seek the student's written, signed consent to the test. The relevant consent to a screening test is that of the student, provided they are of sufficient maturity and understanding. Where a student is not deemed to have sufficient maturity or understanding or to be fit to give informed consent themselves, then written, signed consent will be sought from a parent, guardian or educational guardian. In any event, the School will endeavour to inform a parent, guardian or educational guardian of the need and reasons for conducting the test before the test is taken.
- 1.3. Refusal to provide a biological sample for testing under this policy, without a valid and reasonable explanation, may be considered during any subsequent disciplinary proceedings and the School will be able to draw appropriate inferences from the student's response and general demeanour. Such refusal may result in serious consequences, including the possibility of the student being expelled or required to leave the School.
- 1.4. **Supervision:** The biological sample will be taken under appropriate staff supervision. In addition, a member of the school senior leadership team will be present. All due care will be taken to respect the student's privacy and human rights.

2. Testing procedures

- 2.1. Any screening test will be administered in accordance with standard good practice which will be explained to the student and, where necessary, their parents, before the test is administered.
3. **Result:** The result of the test will be communicated to the parent/s /carer/s of the student involved as soon as possible.

4. Record keeping

- 4.1. A written record will be kept when a student is asked to take a test, signed consent will be obtained from the student (subject to having sufficient maturity and understanding) or, where required, a parent, guardian or education guardian in accordance with paragraph 10 of this policy above, and the outcome of the test will be recorded.
- 4.2. The outcome of the test, whether positive or negative, will not form part of the student's permanent medical record. Records of negative tests will be removed after 12 months and records of positive tests will be removed after 24 months.

Annex 3

Consent to Drugs testing - Supportive Regime

Date:

Full Name of Student:

Student's Date of Birth:Age Now:

Head of School:

I/WE have parental responsibility for the above-named student (the **Student**) and have been informed that School has deemed that the Student has breached the School's Smoking, Alcohol and the Misuse of Drugs and Substances Policy, as follows:

.....
.....

I/WE and the Student recognise that this action (detailed above) is a serious breach of school discipline which entitles the Principal to Permanently Exclude or to require Removal of the Student from the School.

The Principal has, in this instance only and as an alternative to Expulsion / Requirement to Leave, offered the Student a supportive testing regime for a period of 12 months from today which I/we and the Student wish to accept. In this consent form, "sample" means a biological sample as defined in paragraph 4 of the School's Drugs, Substances and Smoking Policy provided by the Student and taken in accordance with the School's Procedure for Testing – Supportive Regime.

I/We understand that the regime will be conducted in the following manner:

1. The Head of School or Head of Boarding (as appropriate), or one of their Deputies acting with the Head of School's authority (the **Head**), may require the Student on up to three occasions during a school term without prior notice and at any time to attend to provide a sample for testing.
2. The time and date of any requirement to provide a sample for testing will be at the Head's discretion. It is not necessary for the Head, or any member of staff, to have formed a suspicion that the Student is in possession of or has recently used a drug or substance.
3. The existence of this regime together with any requirement for a sample to be given, the taking of the sample and the communication of results shall be treated as confidential information within a circle of confidentiality that includes the Head of School, their Deputies, the School Nurse and/or the Health and Wellbeing Practitioner, the Head of Boarding (where the Student is a boarding student), the Student's Head of Year and Tutor/Form Teacher and any other members of staff on a "need to know basis". The School cannot, however, accept responsibility (unless negligent) if such information becomes more widely known among other members of staff or students.

4. Every sample will be given, and tested in accordance with the School's Smoking, Alcohol and the Misuse of Drugs and Substances Policy, with which parents/guardians will have been issued before signing this consent. The outcome of the tests, whether positive or negative, will not form part of the Student's permanent medical record.
5. There is no obligation for the School to require samples to be given three times per term and the Head, or their Deputies, may require fewer samples or none at all in any given term.

The Student has read and understood this form. They agree to accept this regime as a condition of them remaining at the School and to give their full co-operation. They understand that if the Head, acting on information, is of the opinion that they have failed to co-operate or if a test proves positive there may be no alternative to their Expulsion or Requirement to Leave the School. The Student, while at school, is a full member of the School community to whom the standard terms and conditions of the School and all other rules and policies applicable to the School community will apply.

First Signature **Second Signature**

Full Name Full Name.....

Relationship to Student..... Relationship to Student.....

Student's Signature..... **Head of School's/Head of Boarding's Signature**

Student's Full Name.....